



Ken Johnson. *Secretary* • Office: 715-355-0758 • Email: elksbugle@aol.com 1602 FootHill Avenue. Schofield. WI 54476

BUDGET YEAR
ACCOUNT #
LAST YEAR BUDGET:
LAST YEAR SPENT:

(TO BE FILLED IN BY STATE SEC'Y)

COMMITTEE NAME:

COMMITTEE CHAIRMAN:

BUDGET REQUEST:

BUDGET YEAR:

DUE BY APRIL 1

Please explain in detail on the page how the requested funds will be used. Miscellaneous should not exceed 5% of your request. When the amount has been approved by the Wisconsin Elks Association Board of Directors and the budget passed, the items listed are approved for expenditures. If expenses occur that are not listed, ***prior authorization MUST COME FROM*** the Wisconsin Elks Association Board of Directors. Please use additional pages as needed for the list.

NOTE: All requests for remaining funds for the current year must be submitted to me by **March 1st**. **After March 1st, the accounts are closed.**

This form is available on the web site (wielks.com) under Publications/Forms. Please fill it out and e-mail it to me at elksbugle@aol.com (***preferred method***) or mail to Ken Johnson, State Secretary, WEA, 1602 FootHill Avenue, Schofield, WI **by April 1st**. **Every committee must have a form on file.**