



WISCONSIN *Elks* ASSOCIATION

a fraternal organization

STATE CONVENTION 2011 - WAUSAU COMMITTEE REPORT

Please e-mail this form in to the State Secretary at elksbugle@aol.com and he will post it on the Wisconsin Elks Association web site, wielks.org.

Date April 30, 2011

Time 11:00 am

Committee Name Auditing Committee, David Hagen, Janesville 254 Chair

Committee: Wisconsin Elks Association Charitable and Administrations

The Wisconsin Elks Association Charitable and Administrations Expenditures have been audited by the committee. **NO IRREGULARITIES** were found with the committees expenditures. The following audit work was reviewed:

Records from 02/01/2011 – 03/31/2011

Committee: Elks Veterans Service

Recommendations: The audit committee recommends to the Wisconsin Elks Association Board of Trustees the following:

1. All local Veterans Checking accounts be closed by the Fall Conference. (Funds in these accounts should be distributed to a local veterans program).
 2. Require a voucher authorization, from the local chairperson, requesting direct state payments to the various recipients or benefactors of the local veteran programs.
 3. Payments would be made to the recipients or benefactors and mailed to the local chairperson for distribution and presentation.
 4. Vouchers could also be authorized for reimbursements of smaller functions in the name of the local chairperson. (Veterans breakfast or lunches etc).
 5. A final audit of the Veterans checks accounts would be conducted at the Fall Conference in Waukesha.
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